

## Equality Impact Assessment Form (Page 1 of 2)

**Title of EIA/ DDM:** Day and Evening Opportunities  
**Department:** Commissioning and Procurement  
**Service Area:** Commissioning Team  
**Author (assigned to Covalent):**

**Name of Author:** Claire Labdon-West  
**Director:** Katy Ball  
**Strategic Budget EIA Y/N (please underline)**

### **Brief description of proposal / policy / service being assessed:**

To establish an Accredited List of providers of day and evening opportunities when the current Framework comes to an end in February 2017. The Accredited List will allow new providers to join this list at any point in its lifetime by completing the accreditation process and demonstrating that they are an organisation which is competent to deliver the service.

This will end the Authorities practice of using 'Spot Contracts' and will ensure that all day and evening service placements are subject to the same Quality Monitoring Framework (QMF). Currently Spot Contracts are not subject to the QMF. The Accredited List will ensure that all Citizens receive a service which equitable in terms of its quality.

### **Information used to analyse the effects on equality:**

Information from Adult Social Care, Procurement, Contracts Team and Legal. Operational colleagues have been able to provide an insight into the impact and benefits for Citizens.

	<b>Could particularly benefit X</b>	<b>May adversely impact X</b>	<b>How different groups could be affected (Summary of impacts)</b>	<b>Details of actions to reduce negative or increase positive impact (or why action isn't possible)</b>
People from different ethnic groups.	X	<input type="checkbox"/>	Bu utilising an accredited list as the procurement process for day and evening services this will open up the market and allow new providers to be utilised by Citizens. This will encourage new providers into the market, particularly smaller micro providers who would not be financially viable without being access placements direct from Nottingham City Council.	It is not anticipated that this change will have a negative impact on any groups within Nottingham City.
Men	X	<input type="checkbox"/>		
Women	X	<input type="checkbox"/>		
Trans	X	<input type="checkbox"/>		
Disabled people or carers.	X	<input type="checkbox"/>		
Pregnancy/ Maternity	<input type="checkbox"/>	<input type="checkbox"/>		
People of different faiths/ beliefs and those with none.	<input type="checkbox"/>	<input type="checkbox"/>		

Lesbian, gay or bisexual people.	<input type="checkbox"/>	<input type="checkbox"/>
Older	<input type="checkbox"/>	<input type="checkbox"/>
Younger	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other (e.g. marriage/ civil partnership, looked after children, cohesion/ good relations, vulnerable children/ adults).  <b><i>Please underline the group(s) /issue more adversely affected or which benefits.</i></b>	<input checked="" type="checkbox"/>	

This would enable new providers to develop services where a need or gap in delivery is identified which would have a potential benefit to all groups.

**Outcome(s) of equality impact assessment:**

- No major change needed  •Adjust the policy/proposal  •Adverse impact but continue
- Stop and remove the policy/proposal

**Arrangements for future monitoring of equality impact of this proposal / policy / service:**

Equality information to be included in monitoring returns from Service Provider. Overall equality impact will be reviewed as part of Service contract review.

**Approved by (manager signature):**

The assessment must be approved by the manager responsible for the service/proposal. Include a contact tel & email to allow citizen/stakeholder feedback on proposals.

**Date sent to equality team for publishing:**

Send document or link to:  
equalityanddiversityteam@nottinghamcity.gov.uk

**Before you send your EIA to the Equality and Community Relations Team for scrutiny, have you:**

1. Read the guidance and good practice EIA's  
<http://www.nottinghamcity.gov.uk/article/25573/Equality-Impact-Assessment>
2. Clearly summarised your proposal/ policy/ service to be assessed.
3. Hyperlinked to the appropriate documents.
4. Written in clear user friendly language, free from all jargon (spelling out acronyms).
5. Included appropriate data.
6. Consulted the relevant groups or citizens or stated clearly when this is going to happen.
7. Clearly cross referenced your impacts with SMART actions.